



Tri-County Community Action Partnership (TCC) is recruiting volunteers to assist with our *Volunteer Income Tax Assistance (VITA)* sites which provide free tax preparation services for low-to-moderate income taxpayers in our community.

Don't know that much about taxes? No problem — you'll get specialized training, or you can choose a volunteer role that doesn't require tax law certification. The hours are flexible, the training is free, and the time commitment is up to you.

VOLUNTEERS are needed for tax sites located in: Long Prairie, Little Falls and Brainerd

Here are some of the volunteer roles needed at our tax preparation sites:

Greeter/Screenener – You greet everyone visiting the site to create a pleasant atmosphere. Tax law certification is not required for this position.

Tax Preparer – You complete and successfully certify in tax law training, including the use of electronic filing software, to provide free tax return preparation for eligible taxpayers.

Quality Reviewer – You review tax returns completed by volunteer tax preparers, ensuring that every taxpayer receives top quality service and that the tax returns are error-free. You must be tax law certified.

Food Specialist – Volunteers may work over mealtimes. We feel it is important to provide snacks or light meals. This is a wonderful opportunity for individuals or groups to provide support to the tax program.

**For more information
contact:
(218) 829-2410 or
(320) 632-3691**

